Kasey Kelso

11 Fairview Drive

Holladay, UT 84070

To Whom it May Concern:

I am submitting my resume for consideration for the Network Manager position at Uptown Athletic Club. With my 14 years of experience in various information technology positions, my versatility in support and management, and my adaptability to an ever-changing technology landscape, I am the perfect fit for this position.

I have developed superior customer service skills due to my experience as a helpdesk analyst and a repair technician which, as your website indicates, directly aligns with Uptown Athletic Club’s company culture. I have experience in both user support, computer and network repair and leading a team to complete the all tasks associated. I have set up and repaired networks of many different sizes and topologies. Additionally, I can recommend improvements to your current network infrastructure to increase efficiency.

Not only do I have the skills and knowledge to execute the tasks of Network Manager, I know how to find and develop talent through my experience as a leader at Spiceworks—International in Mazatlán, Mexico and at MoFlex™ in Salt Lake City, UT. Managers need to demonstrate continual process improvement. In all my previous positions, I have focused on not just repairing and remediating problems. I have also taken the initiative to train users and personnel to make them more efficient with computer technologies, saving them time, money, and future trouble tickets for helpdesk personnel. I also have multiple certifications in the industry, including Network+ and Security+.

For all these reasons, I would be an excellent Network Manager for the Uptown Athletic Club. I am available next week to thoroughly discuss my skills and qualifications in via phone or in office interview. I look forward to your phone call. Thank you for your time and consideration.

Regards,

Kasey Kelso